



**UTM**  
UNIVERSITI TEKNOLOGI MALAYSIA

School of  
Professional and  
Continuing  
Education  
(UTMSPACE)

**5 - 6 DECEMBER 2018**  
**UTMSPACE KL**

**BEM : 6 CPD Points**  
**CIDB : 20 CCD Points**

# WORKING CAPITAL MANAGEMENT FOR ENGINEER & CONTRACTOR

**IN-HOUSE Courses can be designed in accordance with organizational requirements**

## INTRODUCTION

The management of working capital in construction business is an essential management practices because the day-to-day operation of any business largely depend upon this source of finance. In reality, the successful of many business is highly depend on short term finance and the efficient management of current assets and current liabilities. Therefore, knowledge about managing working capital should not restricted for financial manager only. The engineer, contractor and related parties involves in construction business should keep themselves update and aware on the important and critical of working capital management in the modern scenario.

## COURSE CONTENT

- Definition of working capital
- Cash management and decision-making
- Working capital ratios
- Inventory management
- Account receivables management
- Account payables management
- Financing Working Capital Gap, Sources of working capital finance and deciding a suitable mix

### TARGET PARTICIPANT

1. Engineers
2. Contractors
3. Facilities Managers

## SPEAKER'S PROFILE



**DR. ROHAYA BINTI ABDUL JALIL, C.A.(M)**

Dr. Rohaya holds Bachelor Degree in Accounting (Hons) from UiTM, before continued her study in real estate investment. She holds MSc (Real Estate) and PhD (Real Estate) from UTM and her specialization is on real estate investment trusts (REITs). Dr. Rohaya is a Chartered Accountant registered and member of Malaysia Institute of Accountants (MIA) since 2005. She has 17 years industrial experience working as external auditor and management accountant, before joined as academician in UTM in 2013. Currently, she teaches Financial Management and Risk Management subject for Master in Asset & Facilities Management as well as other related real estate subjects in UTM.

CENTER FOR PROFESSIONAL DEVELOPMENT, UTMSPACE Johor Bahru, Universiti Teknologi Malaysia,  
No. 34 - 50, Jalan Kebudayaan 1, Taman Universiti, 81300 Skudai, Johor  
Tel : (607) 521 8170 | Faks : (607) 520 5725 | Website : [www.utmspace.edu.my](http://www.utmspace.edu.my)  
E-mail : [ridzuan@utmspace.edu.my](mailto:ridzuan@utmspace.edu.my) Contact Person : MR RIDZUAN

# REGISTRATION FORM

To confirm your registration, please complete this form including payment.

YES! Please register the following participant(s) for this course

I am interested but unable to attend. Please put me on your mailing list.

Please tick (/) where applicable

Course Name : **Working Capital Management for Engineer & Contractor**

Date : **5 - 6 December 2018**

Venue : **UTMSPACE Kuala Lumpur**

Fee :  **RM850.00** per pax  **RM790.00** per pax  
(3 persons and above from the same organisation)

**Includes refreshment, course material & Certificate of Attendance**

## \*DETAILS OF PARTICIPANT ATTENDING THE COURSE :

No.	Name of Participant	Mobile No.	Email Address	NRIC (for HRDF claim)	Fee (RM)

(Please attach a separate list if necessary)

\*UTMSPACE respects the privacy of its customers with regards to personal data. For further details, please visit : [www.utmspace.edu.my/pdpa](http://www.utmspace.edu.my/pdpa)

Total

SPONSORSHIP :  Self-Sponsored  Company-Sponsored

## INDIVIDUAL / COMPANY DETAILS (for issuance of invoice) :

Organisation : \_\_\_\_\_  
Address : \_\_\_\_\_  
Contact Person : \_\_\_\_\_ Co. Reg. No\* : \_\_\_\_\_  
Tel No. : \_\_\_\_\_ \*if applicable  
Fax No. : \_\_\_\_\_ Designation : \_\_\_\_\_  
Email : \_\_\_\_\_

Cancellations received in writing 30 days prior to the programme are eligible for a refund, subject to a 15% cancellation fee. Cancellations received less than 14 days from the date of the programme are not eligible for a refund. However, substitute attendees are welcome. Please note that the speakers and topics are confirmed at the time of printing. However, circumstances beyond the control of the organisers may necessitate substitutions or cancellations of speakers and/or topics. As such UTMSPACE reserves the right to alter or modify the advertised speakers and/or topics.

Authorised Signature\* : \_\_\_\_\_ Date : \_\_\_\_\_  
Name : \_\_\_\_\_ Designation : \_\_\_\_\_  
\* Head of Department / Approving Manager

Company Stamp

## MODE OF PAYMENT

### A. Cheque or Bank Draft

Cheque No. / Bank Draft No. : \_\_\_\_\_ Bank/ Branch : \_\_\_\_\_

**All crossed cheque / bank draft should be made payable to Account Name : UTMSPACE  
Account Number : 8601518228 | Bank Name : CIMB Islamic Bank Berhad | Branch : UTM Skudai, Johor**

### B. Telegraphic Transfer / Local Order

Transaction Date : \_\_\_\_\_ Reference Number : \_\_\_\_\_

| Terms & Conditions Apply |

## FOR FURTHER INFORMATION, PLEASE CONTACT :

CENTER FOR PROFESSIONAL DEVELOPMENT, UTMSPACE Johor Bahru, Universiti Teknologi Malaysia,  
No. 34 - 50, Jalan Kebudayaan 1, Taman Universiti, 81300 Skudai, Johor  
Tel : (607) 521 8170 | Faks : (607) 520 5725 | Website : [www.utmspace.edu.my](http://www.utmspace.edu.my)  
E-mail : [ridzuan@utmspace.edu.my](mailto:ridzuan@utmspace.edu.my) Contact Person : MR RIDZUAN